

## Unity Gardens Application Checklist: \_\_\_\_\_

*Name of Organization*

### Grant Eligibility

- The proposed project is being undertaken by a **non-profit** community-based organization
- The project site and requesting organization is located in Anne Arundel County, Maryland.
  - Check here if the project site is located within Annapolis City limits
- The proposed project will be installed on a non-profit organization owned or public land (not private property) with documented permission from the property owner.
- A minimum of 80% of project funds will be used for native plants (Up to 20% is for materials to support the viability of these plants such as mulch, soil amendments or tree protection.)
- If applying for a Super Grant (up to \$3,000) 75% of the plants are native trees and shrubs. If applying for a Meadow Grant (up to \$2,000) the perennial/grasses (or sedges) mix is approximately 50-50.
- The project does not include requested funding for annuals, non-native species, contractors, hardscaping, delivery fees or maintenance crews.
- The intended project will use only plants native to the Maryland Coastal Plains ecoregion.
- The applying organization has a business (not personal) bank account for accepting the grant funds.
- The potential grantee has not received a Unity Gardens grant in the previous 12 months for the same project or location.
- The project is being undertaken on a voluntary basis (mitigation and violation remediation projects cannot be funded).

### **Required Application Components (All items must be submitted prior to the deadline to be eligible for consideration).**

- Completed UNITY GARDENS Application Form (submitted via website or emailed)  
Date originally submitted: \_\_\_\_\_ Date modification(s) submitted: \_\_\_\_\_
- Photos of the site
- Detailed Sketch of Planting plan (using only Maryland Coastal Plains natives)
- Detailed Maintenance plan (what will be done, when and by whom)
- Letter of support from the property owner (required for ALL projects)
- Proposed budget (**using Unity Gardens' Budget Spreadsheet template only** - budgets submitted using alternative formats are not accepted). DO NOT CHANGE THE FORMULAS!